

**Mathematics Retraining Program – Mentor Pathway**  
**Principal Letter of Endorsement**

Dear Mathematics Retraining Program Team,

By signing this document, I, as the Principal, am confirming that I endorse the application of [applicant name] as a mentor for the Mathematics Mentoring Program.

I can confirm that the person referred to above is a current proficient mathematics teacher for a minimum of three years.

I understand that should the person referred to above be accepted into the mentor's program, the school will receive 0.1 FTE release time to cover the teacher's relief to assist their mentee/s and attend professional development.

I am willing to support the person referred to above in their mentoring arrangement by approving release time and establishing a flexible work environment. I understand that the person referred to above will be a program mentor for a minimum of 12 months (supporting full-time participants) or 24 months (supporting part-time participants).

I confirm that I am willing for the Department to contact me to discuss the Mathematics Mentoring Program.

Yours sincerely

[Your name]  
[Position]  
[School]  
[Date]  
July 2023

