

Role Description

Senior Engineer



Regional
NSW

Cluster	Regional NSW
Department	Department of Regional NSW
Division/Branch/Unit	Public Works Advisory and Regional Development
Location	Sydney
Classification/Grade/Band	Grade 9/10
Role Family	Bespoke/Science & Engineering/Deliver
ANZSCO Code	233211
PCAT Code	1112292
Date of Approval	17 November 2017 (updated July 2019 and May 2020)
Agency Website	www.drnsw.nsw.gov.au or www.publicworks.nsw.gov.au

Agency overview

The Department of Regional NSW is the central agency responsible for building resilient regional economies and communities, strengthening primary industries, managing the use of regional land, overseeing the state's mineral and mining resources and ensuring government investment in regional NSW is fair and delivers positive outcomes for local communities and businesses.

Public Works Advisory (PWA) is part of the Department of Regional NSW and supports local and state government agencies to deliver critical infrastructure initiatives by providing expert advisory, planning, design, delivery and support services. Our work is in the hospitals, dams, water treatment plants and high schools – the real foundations of prosperous communities. Every day we help shape the ambitious projects that bring progress to more people in NSW. From forging a more sustainable relationship with the land around us, to engineering the big ideas of the future. In every challenge we see the chance to build stronger and more connected communities. We do this by developing solutions that show creativity and grassroots ingenuity, providing impartial advice and support at all levels of government and the private sector, and partnering with experts to maximise the benefits of our knowledge and experience.

In PWA offices all over the state, you'll find local expertise for local issues. We uncover the best talent, scrutinise cost and risk, and bridge the gap between private sector and government. By managing these nuances, projects we work on don't just get done, they become benchmarks others aspire too.

Primary purpose of the role

Provide engineering expertise which responds to client needs to ensure the consistent delivery of outcomes, including project quality, agreed timeframes and budget, in accordance with WHS policies and procedures, in order to deliver the client's objectives and critical success factors.

Contribute to the operation of the service line so that it is a viable commercial business providing value for money for clients.

Key accountabilities

- Provide specialised engineering and technical advice to clients and senior management in order that Government and clients receive optimal technical, economic and environmental solutions.

- Identify the learning and development needs for yourself and mentor less experienced team members so as to ensure a high level of technical and project delivery capability
- Demonstrate a safety culture which is focused on implementation of the Public Works Advisory (PWA) Safety Management System and processes to meet legislative and safety certification requirements.
- Nurture existing client relationships and promote the technical and project capabilities of PWA and the team to external and internal clients in order to ensure the growth and viability of the business
- Promote client excellence with the team and the broader PWA by being responsive to client needs.
- Manage large and complex projects and ensure projects undertaken are clearly scoped and that delivery is to the agreed quality, time and budget constraints, with client expectations met

Key challenges

- Working within a team environment and projects across numerous disciplines, whilst promoting and sustaining a client centric team culture.
- Delivering high-quality technical advice and innovative projects within agreed time, budget and financial parameters and with consideration of industry and technical trends and Governmental and regulatory requirements
- Creating and maintaining strong working relationships with clients and industry stakeholders in an environment of strong competition while managing current workloads.

Key relationships

Who	Why
Internal	
Principal Engineer	<ul style="list-style-type: none"> • Contribute to broader team issues • Provide expert advice and guidance on issues • Develop and propose effective business development proposals • Escalate issues, keep informed, advise, receive guidance and instructions • Participate in discussions and decisions regarding service delivery and operational improvement
Work Team	<ul style="list-style-type: none"> • Inspire and motivate the rest of the team • Encourage team members to work collaboratively to achieve business outcomes • Guide, support, coach and mentor team members • Review work and proposals of team members • Lead discussions and decisions regarding solution development • Lead meetings to obtain work group perspective and share information • Support team members and work collaboratively to contribute to achieving the teams business outcomes • Participate in meetings to share information and provide input on issues
Client/Customer	<ul style="list-style-type: none"> • Provide expert advice to achieve cost effective solutions • Respond to resourcing challenges and propose effective solutions within budget and service delivery constraints • Resolve and provide solutions to issues

Who	Why
	<ul style="list-style-type: none"> Respond to queries and resolve issues Provide expert services relating to urban water infrastructure Manage the flow of information, seek clarification and provide advice and responses to ensure prompt resolution of issues Address/respond to queries and provide solutions where possible, or redirect query to relevant area
External	
Client Project Managers	<ul style="list-style-type: none"> Operate at a senior level to build partnerships with client agencies and industry to provide high-level technical strategies, design, analysis and review. Seek/maintain specialist knowledge/advice and collaborate on urban water infrastructure and keep up with best practice
Key Infrastructure Owners/builders	<ul style="list-style-type: none"> Collaborate and engage with project owners and project managers to build strong relationships based on mutual trust and respect Develop an understanding of key needs, issues and priorities
Key Project Stakeholders	<ul style="list-style-type: none"> Provide expertise in community consultation with culturally diverse groups and key stakeholders Constructively interface with regulators and other stakeholders to facilitate smooth project solutions and delivery

Role dimensions

Decision making

The incumbent has autonomy and authority to make decisions in accordance with the delegations of authority specific to the role of Senior Engineer. This role is fully accountable for the delivery of work assignments on time and to expectations in terms of quality, deliverables and outcomes.

Reporting line

Principal Engineer

Direct reports

This role does not have any direct reports.

Budget/Expenditure

Contribute to the achievement of annual revenue and net cost of services targets and deliver projects to budget.

Essential requirements

- Degree in a nominated engineering discipline with eligibility for member status of Professional Engineer of Engineers Australia.
- Extensive knowledge and experience in the nominated engineering discipline.
- Proven experience in managing project teams within a commercial environment including client, project and resource management.
- Particular experience in the project/design management of all phases of design for complex multi-disciplinary water engineering projects including sound knowledge of various specialist disciplines

involved such as hydrology, hydraulics, geotechnical engineering, structural engineering, mechanical engineering and overall environmental assessment requirements.





- A valid NSW Driver's license and willingness to drive to remote locations which may include overnight stays.

Capabilities for the role

The NSW Public Sector Capability Framework applies to all NSW public sector employees. The Capability Framework is available at www.psc.nsw.gov.au/capabilityframework

Capability summary

Below is the full list of capabilities and the level required for this role. The capabilities in bold are the focus capabilities for this role. Refer to the next section for further information about the focus capabilities.

NSW Public Sector Capability Framework		
Capability Group	Capability Name	Level
 Personal Attributes	Display Resilience and Courage	Intermediate
	Act with Integrity	Intermediate
	Manage Self	Adept
	Value Diversity	Intermediate
 Relationships	Communicate Effectively	Adept
	Commit to Customer Service	Adept
	Work Collaboratively	Adept
	Influence and Negotiate	Adept
 Results	Deliver Results	Adept
	Plan and Prioritise	Adept
	Think and Solve Problems	Adept
	Demonstrate Accountability	Intermediate
 Business Enablers	Finance	Intermediate
	Technology	Intermediate
	Procurement and Contract Management	Intermediate
	Project Management	Adept

Focus capabilities

The focus capabilities for the role are the capabilities in which occupants must demonstrate immediate competence. The behavioural indicators provide examples of the types of behaviours that would be expected at that level and should be reviewed in conjunction with the role's key accountabilities.

NSW Public Sector Capability Framework

Group and Capability	Level	Behavioural Indicators
Personal Attributes Manage Self	Adept	<ul style="list-style-type: none"> Look for and take advantage of opportunities to learn new skills and develop strengths Show commitment to achieving challenging goals Examine and reflect on own performance Seek and respond positively to constructive feedback and guidance Demonstrate a high level of personal motivation
Relationships Communicate Effectively	Adept	<ul style="list-style-type: none"> Tailor communication to the audience Clearly explain complex concepts and arguments to individuals and groups Monitor own and others' non-verbal cues and adapt where necessary Create opportunities for others to be heard Actively listen to others and clarify own understanding Write fluently in a range of styles and formats
Relationships Commit to Customer Service	Adept	<ul style="list-style-type: none"> Take responsibility for delivering high quality customer-focused services Understand customer perspectives and ensure responsiveness to their needs Identify customer service needs and implement solutions Find opportunities to co-operate with internal and external parties to improve outcomes for customers Maintain relationships with key customers in area of expertise Connect and collaborate with relevant stakeholders within the community
Relationships Work Collaboratively	Adept	<ul style="list-style-type: none"> Encourage a culture of recognising the value of collaboration Build co-operation and overcome barriers to information sharing and communication across teams/units Share lessons learned across teams/units Identify opportunities to work collaboratively with other teams/units to solve issues and develop better processes and approaches to work
Results Deliver Results	Adept	<ul style="list-style-type: none"> Take responsibility for delivering on intended outcomes Make sure team/unit staff understand expected goals and acknowledge success Identify resource needs and ensure goals are achieved within budget and deadlines Identify changed priorities and ensure allocation of resources meets new business needs Ensure financial implications of changed priorities are explicit and budgeted for Use own expertise and seek others' expertise to

NSW Public Sector Capability Framework

Group and Capability	Level	Behavioural Indicators
Results Think and Solve Problems	Adept	<p>achieve work outcomes</p> <ul style="list-style-type: none"> • Research and analyse information, identify interrelationships and make recommendations based on relevant evidence • Anticipate, identify and address issues and potential problems and select the most effective solutions from a range of option • Participate in and contribute to team/unit initiatives to resolve common issues or barriers to effectiveness • Identify and share business process improvements to enhance effectiveness
Business Enablers Project Management	Adept	<ul style="list-style-type: none"> • Prepare clear project proposals and define scope and goals in measurable terms • Establish performance outcomes and measures for key project goals, and define monitoring, reporting and communication requirements • Prepare accurate estimates of costs and resources required for more complex projects • Communicate the project strategy and its expected benefits to others • Monitor the completion of project milestones against goals and initiate amendments where necessary • Evaluate progress and identify improvements to inform future projects