

# Position Description



<b>Division</b>	School Improvement & Education Reform Group
<b>Directorate</b>	LI Teaching Quality and Impact
<b>Business Unit</b>	Strategic Delivery
<b>Position Number</b>	Various
<b>Title</b>	Senior Pathways Advisor
<b>Classification</b>	SEO2
<b>Brief Role Statement</b>	Supporting schools in the implementation of quality teaching, professional learning and education and training to meet the needs of all students including students at risk. Promoting, supporting and coordinating the provision of senior pathways including vocational education programs in schools, by working with industry, TAFE NSW, universities and other providers and partners.
<b>Statement of Duties</b>	<ul style="list-style-type: none"> <li>• Coordinating the provision of effective senior pathways programs including vocational and enterprise learning, career and transition support, workplace learning and VET programs for school students.</li> <li>• Developing and maintaining local consultative mechanisms and key partnerships to evaluate and plan for the provision of a range of senior pathways to match the needs of all students.</li> <li>• Managing RTO registration and compliance with the Australian Quality Framework (AQF) as part of the requirements of Australian Skills Quality Authority (ASQA) to enable schools to provide quality training and assessment services.</li> <li>• Implementing quality assurance mechanisms in relation to the delivery of VET courses to school students including coordinating internal audits and data validation of enrolment and assessment information held on the NESA Schools Online and VCS online systems.</li> <li>• Liaising and negotiating with TAFE NSW Institutes to deliver high quality HSC VET provision to government school students.</li> <li>• Assisting and advising secondary school principals and teachers in professional learning and curriculum initiatives with particular reference to the engagement and retention of at risk students.</li> <li>• Providing well-considered advice to senior officers and schools on the development and implementation of effective strategies and school based initiatives for quality teaching and the improvement of student learning outcomes.</li> <li>• Contributing to data collection and analysis, resource development and program evaluation to support high quality teaching practices, student achievement and change processes for all senior students.</li> </ul>
<b>Selection Criteria</b>	<ul style="list-style-type: none"> <li>• Teaching qualifications and recent school based experience within the K-12 range</li> <li>• Demonstrated commitment to participating in and managing accreditation processes</li> <li>• Proven ability to liaise and negotiate with a range of stakeholders and work collaboratively within and across teams</li> </ul>

- High level written and oral communication and interpersonal skills and experience in the preparation of documents including briefings, reports and correspondence
- Demonstrated ability to build the capacity of staff through the development and delivery of innovative programs and services
- Demonstrated capacity to ensure that projects are delivered on time, within budget and in accordance with agreed quality standards
- Demonstrated ability to develop, plan and implement strategic initiatives and innovative practices that support education change for improved student learning outcomes
- Experience in leading curriculum implementation and demonstrated understanding of current trends, vocational education, RTO compliance, resources, quality teaching & assessment practice, relevant legislation and policies.
- Knowledge of and commitment to the Department's Aboriginal education policies