

Role Description

Economic Analyst



Treasury

Cluster	Treasury
Agency	NSW Treasury
Division/Branch/Unit	Economic Strategy
Location	Sydney CBD
Classification/Grade/Band	Clerk Grade 7/8
Kind of Employment	Ongoing
ANZSCO Code	224311
PCAT Code	2119192
Agency Website	https://www.treasury.nsw.gov.au

Agency overview

NSW Treasury leads the economic, jobs and investment conversation across New South Wales (NSW). From its position at the centre of government, Treasury drives the economic development strategy to guide the State's growth for the benefit of the people who live, work and study in NSW. Its' work includes boosting trade, investment and tourism, developing industry, supporting jobs growth, improving service delivery to the community and increasing living standards, now and into the future.

Information about the structure and functions of the NSW Treasury can be sourced on our website: <https://www.treasury.nsw.gov.au> (Refer to "About Treasury" and "Our Treasury Team").

Primary purpose of the role

Contribute to the delivery of high quality advice and analysis to inform policy development and government decision making to support microeconomic reform. The role is in the Productivity Reform Branch and will support the work of the Commissioner for Productivity, Innovation and Productivity Council and the Economic Strategy and Productivity Group. The productivity team will help identify, evaluate and advise government on reforms to raise productivity in New South Wales, including initiatives to drive competition and innovation. The role will also contribute to advice on the application of competitive neutrality policy to State Government businesses, competitive neutrality complaints, and broader competitive neutrality issues.

Key accountabilities

- Support the work of the NSW Commissioner for Productivity
- Contribute to high quality analysis to develop sound and implementable recommendations to support the development of microeconomic reforms in NSW.
- Ensure the provision of policy analysis and advice complies with best practice guidelines, integrates relevant input from sources internal and external to the Department, and considers the broader policy and operating environment

- Undertake internal and external stakeholder engagement and consultation, and foster their optimal engagement and contribution
- Undertake other assignments as directed including leading and or participating in cross divisional/agency teams
- Assist in projects and/or processes including scoping, planning, resourcing, stakeholder consultation and key milestone reporting

Key challenges

- Adapting to working on a wide range of issues in a complex, dynamic environment with incomplete and imperfect information
- Adapting and clarifying changing objectives, priorities and dealing with ambiguity
- Managing a dynamic environment with conflicting stakeholder interests

Key relationships

Who	Why
Internal	
Director	<ul style="list-style-type: none"> • Consult, escalate issues, keep informed, advise and receive instructions
Treasury Colleagues	<ul style="list-style-type: none"> • Work collaboratively, exchange information and receive guidance • Develop and maintain effective relationships • Influence policy across agency
External	
Agencies, Interagency working groups	<ul style="list-style-type: none"> • Represent Treasury on interdepartmental and other committees as required • Develop and maintain effective relationships to enable liaison, consultation, engagement, and exchange of information in aid of economic and fiscal policy

Role dimensions

Decision making

The work of the analyst is guided by internal and external policies, procedures, legislation and guidance provided by the branch Director in determining day-to-day work priorities in conjunction with approved work plans. The analyst determines the content of advice and information provided in response to enquiries to the Branch.

Reporting line

This role reports to the branch Director

Essential requirements





Relevant tertiary qualifications and/or experience in a relevant field

Capabilities for the role

The NSW Public Sector Capability Framework applies to all NSW public sector employees. The Capability Framework is available at www.psc.nsw.gov.au/capabilityframework

Capability summary

Below is the full list of capabilities and the level required for this role. The capabilities in bold are the focus capabilities for this role. Refer to the next section for further information about the focus capabilities.

NSW Public Sector Capability Framework		
Capability Group	Capability Name	Level
 Personal Attributes	Display Resilience and Courage	Intermediate
	Act with Integrity	Adept
	Manage Self	Adept
	Value Diversity	Intermediate
 Relationships	Communicate Effectively	Adept
	Commit to Customer Service	Intermediate
	Work Collaboratively	Intermediate
	Influence and Negotiate	Intermediate
 Results	Deliver Results	Intermediate
	Plan and Prioritise	Intermediate
	Think and Solve Problems	Intermediate
	Demonstrate Accountability	Intermediate
 Business Enablers	Finance	Intermediate
	Technology	Intermediate
	Procurement and Contract Management	Foundational
	Project Management	Intermediate

Focus capabilities

The focus capabilities for the role are the capabilities in which occupants must demonstrate immediate competence. The behavioural indicators provide examples of the types of behaviours that would be expected at that level and should be reviewed in conjunction with the role's key accountabilities.

NSW Public Sector Capability Framework		
Group Capability	and Level	Behavioural Indicators
Personal Attributes Act with Integrity	Adept	<ul style="list-style-type: none"> Represent the organisation in an honest, ethical and professional way and encourage others to do so Demonstrate professionalism to support a culture of integrity within the team/unit Set an example for others to follow and identify and explain ethical issues Ensure that others understand the legislation and policy framework within which they operate Act to prevent and report misconduct, illegal and inappropriate behaviour
Personal Attributes Manage Self	Adept	<ul style="list-style-type: none"> Look for and take advantage of opportunities to learn new skills and develop strengths Show commitment to achieving challenging goals Examine and reflect on own performance Seek and respond positively to constructive feedback and guidance Demonstrate a high level of personal motivation
Relationships Work Collaboratively	Intermediate	<ul style="list-style-type: none"> Build a supportive and co-operative team environment Share information and learning across teams Acknowledge outcomes which were achieved by effective collaboration Engage other teams/units to share information and solve issues and problems jointly Support others in challenging situations
Results Think and Solve Problems	Intermediate	<ul style="list-style-type: none"> Research and analyse information and make recommendations based on relevant evidence Identify issues that may hinder completion of tasks and find appropriate solutions Be willing to seek out input from others and share own ideas to achieve best outcomes Identify ways to improve systems or processes which are used by the team/unit
Results Demonstrate Accountability	Intermediate	<ul style="list-style-type: none"> Take responsibility and be accountable for own actions Understand delegations and act within authority levels Identify and follow safe work practices, and be vigilant about their application by self and others Be alert to risks that might impact the completion of an activity and escalate these when identified Use financial and other resources responsibly
Business Enablers Project Management	Intermediate	<ul style="list-style-type: none"> Perform basic research and analysis which others will use to inform project directions Understand project goals, steps to be undertaken and expected outcomes Prepare accurate documentation to support cost or resource estimates Participate and contribute to reviews of progress, outcomes and future improvements Identify and escalate any possible variance from project plans