POSITION INFORMATION

Teacher Information Technology
Wagga Wagga

Job Reference No. 80014901

TAFE NSW is the largest provider of vocational education and training in the Riverina-Murray, Illawarra and South Coast regions and offers careers across a number of professional and educational roles.

Closing Date for Applications Friday, 25 October 2019

All applications must be lodged online.

Web sites

TAFE NSW   **Facebook**

CONTACTS

Contact Officer

For specific information regarding the roles and responsibilities of the position contact **George Holt, Head Teacher Information Technology**, on **(02) 6938 1290** or email george.holt1@tafensw.edu.au

People and Safety

For further assistance please contact the Recruitment Officer on (02) 6058 2907 or email **RITRecruitmentRiverina@tafensw.edu.au**

NSW GOVERNMENT | TAFE NSW

Please note:

- **All** applications must be submitted electronically on-line.

- **Applicants** MUST address the selection criteria and/or targeted questions.

- **Proof of Identity.** Applicants who are not already permanent employees of TAFE NSW will need to identify themselves to the selection panel if an interview is granted by way of; one form of photo identification (i.e. drivers licence or passport). Documents must be originals, photocopies are not acceptable.

  If you are not attending a face to face interview you can have your proof of identity and qualifications (if relevant to the position) **certified by a JP or by a staff member at your local TAFE NSW Campus**. Please email the certified documents to the Hiring Manager.

- **Qualifications.** If the position you are applying for requires academic qualifications, certificates or licenses, original documents must be brought with you should you progress to the interview stage. These will be sighted and certified at interview stage.

  If your qualifications are from overseas you should include copies of:

  - All relevant qualifications, with English translations
  - A statement of Australian equivalence for your qualification, a letter of recognition or result of testing from a recognised assessing, registering and/or licensing body
  - Academic transcripts - Where translations or statements of equivalence cannot be provided, submit a copy of the original qualifications. If you don't have copies of your qualifications, you may submit a statutory declaration explaining the qualifications you have.

  You can also obtain assistance from the following, State Training Services NSW Department of Education and Communities at http://www.training.nsw.gov.au or the National Office of Overseas Skills Recognition phone 1300 363 079 or at Australian Education International

- **A separate** application must be completed for each position.

- Eligibility lists may be created to fill future vacancies. The eligibility lists remain valid for a period of up to 12 months.

For further clarification regarding the filling process for Teachers please contact People and Safety on 02 6058 2920.

Teacher Information Technology
Wagga Wagga

Total remuneration package valued to $111,301 pa, including salary ($84,664 - $100,407), employer's contribution to superannuation and annual leave loading.

DUTIES: As listed in the Statement of Duties for Teachers.

SELECTION CRITERIA

1. Degree or Diploma or equivalent in Information Technology or in an Information Technology related discipline.

2. Two years (post degree), or equivalent, relevant and current experience in at least TWO Information Technology areas, for example:

    - Managing information technology systems
    - Applying systems development methodologies
    - Supporting computer systems
    - Designing, installing and managing networks and secure communications

3. **Certificate IV in Training and Assessment (TAE40116)**, or its successor
    OR
    Certificate IV in Training and Assessment (TAE40110), with the **additional units listed below;**
    and one of the following:
    - ***TAELLN411*** *Address adult language, literacy and numeracy skills or its successor or*
    - ***TAELLN401A*** *Address adult language, literacy and numeracy skills*

    and *one of the following:*
    - ***TAEASS502*** *Design and develop assessment tools or its successor or*
    - ***TAEASS502A*** *Design and develop assessment tools or*
    - ***TAEASS502B*** *Design and develop assessment tools*

4. High level written and verbal communication skills in English and proven ability to communicate effectively in a wide range of educational, industrial or community environments.

5. Demonstrated commitment to maintaining professional currency and commitment to quality customer services.

6. Demonstrated organisational skills applicable to an education setting and proven strengths in problem solving and change management.

7. The ability to utilise and integrate information technology in a teaching program.

NSW TECHNICAL AND FURTHER EDUCATION COMMISSION

STATEMENT OF DUTIES

TITLE UNDER AWARD: TAFE COMMISSION OF NSW TEACHERS AND RELATED EMPLOYEES ENTERPRISE AGREEMENT 2016

DEPARTMENTAL TITLE: TEACHER

A teacher is responsible to the Teacher-in-Charge or Head Teacher. A Teacher is to:

Perform the teaching role in a most effective manner.

Provide Assistance in the development of curriculum, teaching methods and resources.

Perform those administrative duties associated with their teaching.

Ensure the observance of appropriate safety, health, welfare, security and good housekeeping standards.

Comply with the requirements and regulations of appropriate legislation.

Ensure the principles of equal opportunity in education and employment are applied to all staff and students including the prevention of overt and covert discriminatory practices.

Be involved in and assist as required within the corporate life of the campus

Advise and assist students to develop their educational programs and make them aware of the facilities the campus provides.

Provide advice and assistance to students, employers and members of the community and generally promote technical and further education.

Contribute to the development and maintenance of the Institute ISO9001 quality systems and ensure compliance to Australian Quality Training Framework in areas of relevant responsibility.

Certificate IV in Training and Assessment (TAE40110 or TAE40116)

As a minimum teaching qualification, teachers must hold the **Certificate IV in Training and Assessment (TAE40116)**, or its successor

OR

Certificate IV in Training and Assessment (TAE40110), with the **additional units listed below;**

and one of the following:

- *TAELLN411 Address adult language, literacy and numeracy skills or its successor or*
- *TAELLN401A Address adult language, literacy and numeracy skills*

and one of the following:

- *TAEASS502 Design and develop assessment tools or its successor or*
- *TAEASS502A Design and develop assessment tools or*
- *TAEASS502B Design and develop assessment tools*

ASQA - Meeting trainer and assessor requirements/

You must provide a transcript of all relevant qualifications at interview so the panel can verify the above requirement.