

Position Description



Division	School Performance - North
Directorate	Student Support and Specialist Programs
Business Unit	Delivery Support
Position Number	Various Roles
Title	Learning and Wellbeing Officer
Classification	SEO1
Brief Role Statement	Supporting the delivery of a range of learning and wellbeing services and programs to enhance student wellbeing and to meet the needs of a diverse range of students, including Aboriginal students, students with disability and/or additional learning or behaviour needs and those at risk of disengaging.
Statement of Duties	<ul style="list-style-type: none"> • Assisting in the management of the disability, learning and support service provisions in accordance with state policy and guidelines and making recommendations regarding assets and resource access. • Assisting, advising and supporting schools and teachers to achieve enhanced learning outcomes for Aboriginal students, students with additional learning or behaviour needs and those at risk of disengaging. • Coordinating and supporting the disability, learning and support multi-disciplinary team including transition, itinerant and other specialist staff working with schools and students. • Liaising with Learning and Teaching officers in supporting schools in the development and implementation of educational programs. • Providing specific advice to schools on personalised learning and support for students with additional learning or behaviour needs, and those at risk of disengaging. • Providing support to schools for student health and wellbeing, discipline and school attendance and student leadership opportunities and assisting schools following serious incidents. • Supporting inter-agency initiatives, collaboration and comprehensive service delivery including strengthening links between schools, police and other agencies. • Supporting the delivery of professional learning relating to Learning and Wellbeing including child protection and wellbeing, disability and engagement.
Selection Criteria	<ul style="list-style-type: none"> • Teaching qualifications and recent school based experience within the K-12 range • Demonstrated commitment to participating in accreditation processes • Demonstrated capacity to work collaboratively and liaise and negotiate with key stakeholders • High level written and oral communication and interpersonal skills and the ability to maintain accurate and comprehensive written records • Demonstrated knowledge of curriculum content and understanding of current trends in teaching, learning and student wellbeing • Demonstrated ability to develop and deliver professional development programs

for teachers

- Proven successful experience in the planning, design, development, budgeting and evaluation of quality programs
- Capacity to innovate, problem solve and develop creative solutions to emerging issues
- Knowledge of and commitment to implementing the Department's Aboriginal Education Policy and upholding the Department's Partnership Agreement with the NSW AECG and to ensure quality outcomes for Aboriginal people.