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| Cluster | Planning & Environment |
| Agency | Office of Environment & Heritage |
| Division/Branch/Unit | National Parks & Wildlife Service / Programs / FIMB / Planning Unit |
| Location | Various |
| Classification/Grade/Band | Clerk Grade 9/10 |
| Generic Role Title | Senior Project Officer |
| Number of roles covered | 1 |
| Note: This Statement of Work is an attachment to the generic role identified above, and sets out the specific requirements for this role. |

* Experience and knowledge in fire management and mitigation and other incident related tasks.
* Review and develop existing guidelines to ecological sustainable fire management as policy foundation for strategic fire and environmental risk management.
* Present environmental and cultural risk management procedures to the NSW Bushfire Consultative Committee for their consideration in the new Bush Fire Risk Management Planning Guidelines.
* Integrate new knowledge developed by Bushfire Research Hub into landscape and site assessment tools for use in assessing proposed burn programs and individual burn plans.
* Design monitoring, evaluation and reporting tools to demonstrate the efficacy of proposed and completed burn plans and burn programs to NPWS Burn Operation planners, managers and executive.
* Review, audit and advise on Reserve Fire Management Strategies and prescribed burning programs to ensure best practice and all statutory obligations and agreements are met.
* Deliver new “guide to minimal impact burning tactics” to address environmental risk reduction options in the plan, prepare, conduct of burns.
* Coordinate the analysis, development, review and dissemination of strategic fire risk management policies and plans; including guidelines, manuals, training packages and communication and implementation packages.
* Develop and provide advice on the implementation of the Australian Fire and Emergency Services Council (AFAC) and Bushfire Coordinating Committee (BFCC) endorsed policies.
* Liaise with field staff and agency specialists for the exchange of information regarding natural and cultural heritage values, risk mitigation and management policies.
* Maintain firefighting and incident management qualifications and currency, and engage in roles representing NPWS at multi-agency incidents.